



Health and Wellness

**Application
To Operate a Food Premise**

****For Office Use Only****
Date Received: _____
Last Inspected: _____
Approved: Yes No
Approved By: _____

Business Name (Please Print): _____
Location (Where business will be conducted): _____
License Holder (Name to go on License): _____
Complete Mailing Address: _____
Email Address: _____ Phone # _____ Fax # _____

Application Status:

Renewal : _____ New: _____ Seasonal (Date of operation: _____ to _____)

Liquor License: Yes _____ No _____

Water Supply: Municipal _____ Private _____

If you are on a private well please attach the most recent water sample result or provide sample ID #:

If sample was submitted under a name different than the business name noted above, please provide:

Type of Food Premise: (please see reverse side)

Class 1-A (\$150) _____ Class 1-B (\$75) _____ Class 2 (\$55) _____

Class 3-A (\$37.50) _____ Class 3-B (\$55) _____ Class 4 (\$0) _____

If applicable, date of opening/event: _____

Please send application with payment to the address below at least 2 weeks prior to opening.

Signature of applicant: _____ Date: _____

Please send cheque/money order (payable) to:

Environmental Health
PO Box 2000, 16 Fitzroy Street
Charlottetown, PE C1A 7N8

If you have any questions please contact Environmental Health at (902)368-4970 or 1-800-958-6400

Please Note: Application Fees are non-refundable

Food Premises License Classification System

Class 1 – A Fee: \$150

- Food premises where:

- Food is primarily consumed on the premises;
- More than 25 seats are available for patrons; **OR**

- Food premises operating primarily as a supermarket, caterer or retail bakery.

Examples include licensed premises, restaurants, dining rooms, supermarkets, caterers, retail bakeries, etc.

Class 1 – B Fee: \$75

- Food Premises where:

- Food is primarily consumed on the premises;
- 1 – 25 seats are available for patrons.

Examples include licensed premises, restaurants, cafés and other premises such as take-outs and recreational facility canteens where food is primarily consumed on the property/premises.

Class 2 Fee: \$55

- Food premises where food is primarily consumed off the premises.

Examples include take-outs or other similar food premises where food is primarily consumed off the property/premises (no seating available) such as convenience/grocery stores, farmer's market vendors, farmer's market organizers, home food production, mobile units, retail meat outlets, breweries, wineries and distilleries.

Class 3 – A Fee: \$37.50

- A food vendor who provides food service at one temporary event per year.

Class 3 – B Fee: \$55

- A food vendor who provides food service at more than one temporary event per year, **OR**
- The organizer of a temporary event where food service is available to the public.

This class includes event organizers and food vendors

Class 4 Fee: \$0

- A community organization where:

- Food is processed, prepared, packaged, handled, served or offered for sale or sold; **OR**;

- An institution where:

- Food is served primarily for consumption by clients of that institution;

The food service is primarily non-commercial.

Examples include banquet facility/church hall, hospitals and non-profit school cafeterias and canteens

Please Note: Application Fees are non-refundable